



Board of Education Meeting Minutes
Tuesday, February 15, 2022
Administration Office

Members Present: Nick Hegarty, Fr. Terry Roder, Fr. Brad Pelzel, Fr. David Esquiliano, Melissa Uhl, Bridget Breen, Jacki Kelly, Dan Kriener

via Virtual Conference Call: Tim Swedean

Members Absent: Rick Bertrand, Jennifer Rose-Bass, Fr. David Hemann, Doug Skinner, Rhonda Bridges

Staff Present: John Flanery, Jeanette Frey, Marisa O'Connell

Business

1. Opening Prayer – 5:00 p.m. led by Fr. Brad Pelzel
2. Date correction on Board Meeting minutes
 - a. Amend date from January 18, 2021 to January 18, 2022
3. Approval of January 18, 2022 board meeting minutes
Motion by Fr. David Esquiliano, Seconded by Fr. Terry Roder
All in favor: Aye
4. Patty Lansink video on administrator evaluations by School Boards
 - a. John will forward video to board members
5. Committee Reports
 - a. Academics
 - No meeting held
 - b. Catholic Identity – Jacki Kelly (attachment was provided)
 - Catholic Schools week was great success with all school mass well organized
 - FOCUS missionaries from USD were speakers at Junior retreat to discuss faith in college
 - Currently have 96 students signed up for Steubenville in St. Paul in July
 - Lexi and Father Shane are taking 12 students to Denver during first half of Holy Week to do homeless evangelization, work with Christ in the City and Samaritan House
 - Warming shelter meals are still going well
 - Plan to have “non-negotiables list” completed in March to present to administration in April
 - c. Enrollment and Marketing – Jennifer Rose-Bass (attachment was provided)
 - Committee met on February 8, 2022
 - Enrollment number at beginning of school year – 1560 and current number 1562
 - Final logos created - will cost of logo changes be under school or parish budget?
 - Winter party went well – some parents liked idea of having this more often especially during winter months
 - Approximately 200+ kids (existing families)

- Suggestion made to have bottled water and a doctor on site in case of injuries
- Encouraged each school to post on social media
- Need to update PTO groups on website (Mater Dei and DLA need to be completed)
- State of Iowa proposed Education Savings (up to over \$5,000) – need to address issues that will follow program (implement in August 2022)

6. Finance – Tim Swedean

- Tuition receivables
 - “Hard Holds” implemented – 276 students on hold (few released)
 - Concern regarding 72 seniors with balances
 - Paper statements will be sent to inactive students every month
 - Received \$10,000 from Noll collections
- Parish Receivables
 - Operational development – ECF funds have not been deposited in our bank account yet
- 2022-2023 budget update
 - Currently working on salaries – average 3% increase
 - Stipends are not completed yet
 - Administration has not been reviewed
 - Audit bill was \$28,000 compared to last year’s audit bill of \$30,000
 - Savings of \$8,500 on counsel copier contract

7. Leadership & Governance

- Diocesan Board meeting last month
 - Get board approval on K-8 & High School handbook

8. President’s Report

- Enrollment Update
 - Discover Heelan Night
 - Approximately 117 Freshman attended
 - Discover Kindergarten
 - Approximately 26 at Holy Cross School, others this week
 - Discover Preschool
 - This will be held February 28 – March 3
- School Choice Update
 - Gov. Reynolds gave speech on School Choice
- Advancement Updates
 - Auction date has been changed to April 6th
 - Auction sponsor letters have been sent
 - Auction invitations will be sent by end of February
- Valentine’s Day ask
 - Flyers sent to people that have given in the past, but not yet this year
- Other items
 - Tom Betz is scheduled to go to California for donor meetings

9. Catholic Schools Week Update

- All school mass (1700 people, 8 priests, 3 retired priest) was successful
- Bargain Center mass, lunch, & presentation was successful
- Mary’s Choice, Catholic Charities, Warming Center
- Lexie brought USD missionaries talk to seniors about faith during college years

10. Overall Staffing for 2022-2023

- Reviewing teacher contracts/salary
- 4-5 high school teachers not returning
- Some elementary teachers have resigned

- School chaplain position is critical for high school
- Letters of Intent went out. Contracts will be issued March 7 and returned March 8
- Exit Interviews
 - Yvette conducts exit interviews
 - Exit interview form is completed
 - Why are people leaving and how is information from exit interviews shared with principals or president?

11. Angel House and Villa Maria Update

- Diocesan meeting to be held to discuss possibility of expanding early childhood program
- Goal is to have something to show Board of Education by March
- Angel House is empty
- Villa Maria is owned by the Diocese
- Villa Maria has 2, 3 and 4 year-old program & after school program
- Grants could be sought
- Staffing is an issue

12. Sioux City Community Schools - IEP and Special Education update

- Still struggling for cooperation with Sioux City Schools

13. Other Business

- Nick met with the Bishop
- Bishop was pleased with the Catholic Identity piece (which he stated was very important)
 - Motion to Adjourn – Tim Hegarty
 - Seconded – Tim Swedean
 - All in favor - Aye

Next meeting Tuesday, March 15, 2022 at 5:00 p.m.